


Put-in / Put-out

 **Step:** Six - Reflect!

 **Time:** 30 min

 **Space and materials:**

- Room with possibility to sit in a circle and move;
- Post-its;
- Poster and markers.

 **Description of the tool**

This activity is a reflection on the action which the participants have planned and implemented in previous exercises.

1. Draw a funnel on a poster, similar to the one below:

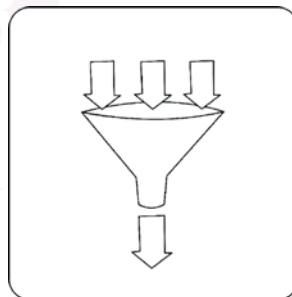


Figure 7. Example of a funnel

2. Distribute post-its to the participants and ask them to think about all the things (resources) invested in their action and all the things (results) they have achieved. Ask to note them down on different post-it each and put it above the funnel for resources or below - for results.
3. In case the participants don't come up with it themselves, ask them to also include their time as a resource, including the time for research, learning and planning.
4. Review the post-its, group similar or remove repetitive ones and give an overview to the group. Discuss, using the following exemplary questions:
 - How do you feel about the balance between what you invested and what you achieved?
 - Do you think it is possible to get better results with the same resources or the same results with fewer resources? How?
 - Is 'learning' part of the results? Should it be? What else might be missing? (motivation, emotions, experience, fun)
 - Make sure the participants understand that not everything can be and should be quantified!

 **Additional remarks**

This tool can be used for any other theme, not only for the theme of technology. In the case of technology, however, you can also ask the participants to reflect specifically on the technological resources used within the whole process – for planning, decision-making, dissemination, capturing, etc. Ask them to imagine if they were to repeat the action without using technology – what would be different. What is the role of technology in tackling global issues?